

## **Lady Road Allotments Association** Constitution.

- 1 The Association shall be known as the Lady Road Allotments' Association.
- 2 The purpose of the Association is to foster the interests and responsibilities of  
its members, and through the Committee represent them within the Federation  
of Edinburgh and District Allotments and Gardens Associations. (FEDAGA)
- 3 Membership of the Association shall be all plot holders within Lady Road  
Allotments, whether cultivating a whole or half a plot. Each plot (whether a  
whole or half a plot) will be considered to have one vote in any decision  
making.
- 4 The business of the Association shall be conducted by a Committee  
comprising Chairman, Secretary, Treasurer and a further three members. The  
ordinary committee members shall hold office for a period of three years. The  
positions of Chairman/Secretary/Treasurer shall be confirmed/elected at the  
AGM. Initially after the first year one ordinary committee member will retire,  
after the second year another ordinary committee member will retire, by the  
third year the cycle will be operational. Retiring ordinary committee members  
will be eligible for re-election.
- 5 Only Committee Members may represent the Association on the FEDAGA  
Management Committee.
- 6 Committee meetings will take place monthly from April to October as agreed.  
The October meeting shall incorporate the Annual General Meeting when the  
election of executive and ordinary committee members shall take place, 14  
plottolders being a quorum. Apologies for absence from plottolders would  
count to a quorum, proxy voting would be permitted.
- 7 Notice of Annual General Meetings together with the Agenda shall be posted  
to the plottolders at least two weeks prior to the meeting and displayed on the  
notice board.
- 8 All members of the Association shall be eligible for election.
- 9 The Committee shall have the power to co-opt members.
- 10 The Committee may consider the following sub-committees/functions each  
headed by a convenor.  
**Common Areas** To organise work parties keeping common areas within the  
perimeter tidy.  
**Social:** To organise any functions.  
**Site Representative:** Maintain a list of all plottolders and act as the co-  
ordinator between the members and City of Edinburgh Council.  
**Trading:** To co-ordinate purchases from FEDAGA for group or individual  
purchase by the plottolders.  
**Flower Show:** To co-ordinate the Association participation in the Annual  
FEDAGA Flower Show.
- 11 Extra-ordinary General Meetings may be called by 50% of the plottolders signing  
a request to the Secretary for such a meeting. The Secretary will notify all  
members of the date of an EGM. An EGM must take place within four weeks of  
a request for an EGM being received by the Secretary.

- 12 A procedure for committee meetings will be determined by the current committee.
- 13 In the event of the dissolution of the Association all assets of the Association will be either given to a local charity or handed over to FEDAGA for use as a special fund.

### **ASSOCIATION RULES.**

The Association rules are those detailed in each plotters Missive of Rent, repeated below for reference.

- 1 The allotment shall be cultivated wholly or mainly for the production of vegetable crops for consumption by the plotter or plotters family.
- 2 The allotment shall be kept in proper order, and operations on it, including manuring the ground and burning or disposal of rubbish shall be done in such a way as not to cause a nuisance.
- 3 The paths adjoining the allotment shall be kept in good repair, the path to the East and South of the plot are the plotters responsibility. The plotter shall use best endeavours to protect other allotments and the produce thereon.
- 4 The plotter shall be entitled to place and keep on the allotment a box for holding tools etc, and a garden frame provided that no such box or frame shall exceed three feet in height.
- 5 The plotter shall be entitled to place and keep on the allotment a hut or greenhouse subject to the same conforming to the standard specification of pattern size and materials laid down by the District Council, and to the plans and site thereof having been previously approved by the District Council in writing.
- 6 At the termination of the tenancy the plotter shall leave the allotment in a clean and orderly state and shall remove any tool-box, frame, hut or greenhouse put on the plot by the plotter. Failure to do any of these things, the District Council shall be entitled to have them removed at the plotters expense.
- 7 Notification of termination of tenancy should be made to the Director of Recreation, or to the Secretary of the Association, this notice should be made as soon as possible and not later than 1<sup>st</sup> December in each year. Failure to give timeous notice of termination will involve responsibility for rent for the ensuing season.
- 8 The plotter shall not be entitled to sublet the ground in whole or in part nor assign the tenancy thereof without prior permission of the District Council in writing.
- 9 Disputes. 1)The problem must be discussed between the plotters concerned. 2)If no solution is forthcoming the relevant plotters must write to the Association Committee for arbitration. 3)If the plotters do not accept the arbitration the matter will be referred to the CEC.

Constitution 15 Oct.2002.